gtd

DOING A YEAR END REVIEW

CONSIDER YOUR KEY AREAS OF FOCUS, FOR EXAMPLE:

- professional / work / job
- personal / family / relationships
- health
- finances
- community service
- fun / creativity / recreation

LOOKING BACK TO COMPLETE AND ACKNOWLEDGE THE LAST YEAR:

- List your wins for the year
- What are you grateful for?
- What were the risks you took?
- What was your most loving service?
- What is your unfinished business from this year?
- What are you most happy about completing?
- Who were the three people that had the greatest impact on your life this year?
- What was your biggest surprise?
- What compliment would you like to have received? Given?
- What else do you need to do or say to be complete with this year?
- What one word or phrase best sums up and describes your experience this year?

LOOKING FORWARD TO THE NEXT YEAR:

- What would you like to be your biggest win?
- What advice would you like to give yourself?
- What are you planning to do to improve your financial results?
- What would you be most happy about completing in the coming year?
- What would you most like to change about yourself?
- What are you looking forward to learning?
- What do you think your biggest risk will be?
- Who or what, other than yourself, are you most committed to loving and serving?
- What about your work, are you most committed to changing and improving?
- What is one as yet undeveloped talent you are willing to explore?
- What brings you the most joy and how are you going to do or have more of that?
- What one word or phrase would you like to have as your theme?

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